**FOIA Coordinators Tracking Log – Jan 2016**

*\* Denotes required field pursuant to §3.3.3 of policy*

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| **Date Request Received By Agency\*** | **Requesting Party & Contact Information\*** | **Date Response Required *[15 business days from date of request]*** | **Information Requested** | **Does request seek non-custodial records from DTI, OMB or any other agency?\*** *If yes, include name of any person contacted in outside agency, date of contact & date of cost estimate provided by outside agency.* | **Date non-custodial records were provided by other Agency\*** | **Date of Agency’s Internal Review(s)\*** | **Internally Reviewed By\*** | **Date of Agency Response to Requesting Party Under §3.4 of Policy\***  **Date Acknowledged** | **Were all requested records provided on date of Agency’s response under §3.4?** *If no, state why.\** | **If all requested records were not provided as of date of Agency response under §3.4, provide date upon which records provided.\*** | **Copying Fees** *(Note-1st 20 pages free)* | **Administrative Fees**  *(Note-1st hour free)* | **Date of Final Disposition\*** |
| 1/6/16 | Glenda Valenzuela  212 Eureka Ave  Virginia Bch, VA 23452  757-352-1767  Jeon4law@gmail.com | 1/28/16 | Police Report for armed robbery at La Cabana Mexican Restaurant in Wilmington in 2010 | No | -- | 1/7/16 | Mims | 1/8/16 | Yes | -- | -- | -- | 1/8/16 |
| 1/5/16 | Kerry Taylor  1000 N King St.  PO Box 391  Wilmington, DE 19801  302-571-6658  generalcounsel@udel.edu | 1/27/16 | UD police report on Oct 23 2015  39-15-011228 | No | -- | 1/5/16 | Mims | 1/8/16 | *Yes.* | -- | -- | -- | 1/8/16 |
| 1/6/16 | Steve Reilly  USA Today  7950 Jones Branch Drive  McLean VA 22108 | 1/28/16 | DSP dash cam video re: Michael McKillop incident | No. | -- | 1/6/16 | Mims | 1/12/16 | No. Records exempt from disclosure. Investigative file compiled for law enforcement purposes. 29 Sec. 10002(l)(3). | -- | -- | *--* | 1/14/16 |
| 1/19/16 | T.M. - [scanlonbay@gmail.com](mailto:scanlonbay@gmail.com) | 2/9/16 | Police Report Re: Molly Shattuck (DOB 2/19/67) | No | -- | 1/22/16 | Mims, Rae (DOJ) | 1/28/16 | Yes, redacted police report | -- | -- | *--* | 1/28/16 |
| 1/21/16 | Susan Monday  1666 Blairs Pond Rd  Milford, DE 19963  302-422-7575  smonday@dbcmedia.com | 2/11/16 | DSP academy training manual addressing use of “kicking” a suspect | No | -- | 1/25/16 | Mims | 1/27/16 | No. DSP has determined that no documents exist that are responsive to request. | -- | -- | *--* | 1/27/16 |
| 1/21/16 | Karl Baker-News Journal  950 W Basin Rd  New Castle, DE 19720  302-607-5054  kbaker@delawareonline.com | 2/11/16 | DSP “trap & trace/pen register” warrants for previous 3 years case that have been adjudicated | No | -- | 1/25/16 | Mims | 1/29/16 | No. DSP has determined that no documents exist that are responsive to request. | -- | -- | -- | 1/29/16 |
| 1/25/16  (OABCC 1/22/16) | Patricia Weyl  26391 Winds Way  Millsboro, DE 19966  302-740-9395 | 2/15/16 | Copies of all information submitted for Paradise Grill Hearing, petitions, letters of support & opposition | No | -- | 1/25/16 | Robert Wiest  OABCC | 1/25/16 | Yes | -- | -- | -- | 1/25/16 |
| 1/28/16 Referred from DOJ  (DOJ 3/3/15) | Mike Goldstein  1969 S Beverly Glen Blvd #109  LA, CA 90025  310-600-9929  Mgoldstein2284@gmail.com | 2/18/16 | acknowledgement as to whether DSP maintains a database on hidden compartments in vehicles, cost of system and vehicles listed in database | No | -- | 1/28/16 | Mims | 1/29/16 | No. DSP has determined that no documents exist that are responsive to request. | -- | -- | -- | 1/29/16 |
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